

Please complete all requested information and return this form, along with a detailed breakdown of your total event budget, to the John L. MacPherson, Jr. Social Programming Intern at the Office of Student Life on the second floor of the Student Resource Building. Refer to the *Funding Criteria* link at <http://www.sa.ucsb.edu/osl/LateNite/> for additional information.



I. Contact Information

Organization Name: _____ Date: _____

Contacts:

Primary Contact:

Name: _____

Email: _____

Phone: _____

Secondary Contact:

Name: _____

Email: _____

Phone: _____

II. Event Information

Event Title: _____

Event Start Time: _____

Event Location: _____

Intended Audience: _____

Please provide a brief summary of your proposed event.

Event Date: _____

Event End Time: _____

Admission Fee: _____

Estimated Number of Attendees: _____

Is this event a fundraiser? If so, please specify the organization and the amount (or percentage) of proceeds to be contributed from this event.

Please describe your promotion and publicity plans (sample poster/flier preferred).

III. Funding Information

You **MUST** attach a typed proposal indicating a breakdown of:

1. **your overall event budget and all expenses**
2. **the amount of funding you are requesting from the After Dark Program**
3. **what the After Dark Funding will be used for (security, publicity, etc.)**
4. **other funding resources you have requested (pending or received)**

I, _____, on ____/____/____, do hereby agree to be held fiscally accountable for any funding should it be granted. I understand acceptance of UCSB After Dark funds requires the student organization to complete the UCSB After Dark evaluation form within one month after the sponsored event date (form may be obtained in the Office of Student Life).

Signature: _____

Date: _____

For Office Use Only

- Student has attended Minor Events Committee and acquired mandatory signatures
- Organization representative has attended an ADSPAC meeting
- Date and amount organization has been funded
- Evaluation form submitted one month after their event
- Funding declined