

University of California, Santa Barbara
Upward Bound Program

Employment Application

Please type or print clearly

Position: Tutor/Mentor Office Assistant Sat. Coll. Instructor Date: _____

Name: _____ SSN: ____-____-____

Local Address: _____ Phone: () _____

Perm. Address: _____ Perm. Phone: () _____

E-mail Address: _____ Birthdate: _____

Valid Driver's License: ____ Yes ____ No Car: ____ Yes ____ No Insurance: ____ Yes ____ No

U.S. Citizen: ____ Yes ____ No Current UCSB Employee: ____ Yes ____ No Dept. _____

Eligible for work-study: ____ Yes ____ No If yes, amount currently available: _____

Educational Background (Please complete this section and include all information requested):

High School:	_____	_____	_____
	Name	Location	Graduation Yr.
College or University:	_____	_____-_____	_____
	Name, Location	Attended from-to	Major
			Units/Degree
College or University:	_____	_____-_____	_____
	Name, Location	Attended from-to	Major
			Units/Degree
College or University:	_____	_____-_____	_____
	Name, Location	Attended from-to	Major
			Units/Degree

For office Use	Group Interview: _____	Date: _____	Time: _____
	Individual Interview: _____	Date: _____	Time: _____
	Disposition: _____	Hired: _____	Hold: _____
		Not Hired: _____	Withdrew: _____
	Date notified: _____		

Experience: Present and past employment record (include military service and volunteer work for more than three months duration). List most recent employer first.

Employer: _____ From: _____ To: _____ Total Period: _____

Address: _____ City: _____ State: _____ Zip: _____

Type of Business: _____ Hrs./Wk. _____

Salary Start: _____ Last Salary: _____

Immediate Supervisor: _____ Phone: (____) _____

Reason for Leaving: _____

May we contact this employer? _____ Yes _____ No

Job Title & Duties: _____

Employer: _____ From: _____ To: _____ Total Period: _____

Address: _____ City: _____ State: _____ Zip: _____

Type of Business: _____ Hrs./Wk. _____

Salary Start: _____ Last Salary: _____

Immediate Supervisor: _____ Phone: (____) _____

Reason for Leaving: _____

May we contact this employer? _____ Yes _____ No

Job Title & Duties: _____

Describe any experience you have had working with low-income, disadvantaged or under-achieving students.

Describe any special abilities, talents or additional strengths you possess that would be useful in the position for which you are presently applying.

Discuss your personal and career goals and how this present position would tie into these goals.

Briefly discuss why you are interested in working with the Upward Bound Program.

Please submit the following documents with this application:

- 1. Most recent copy of college transcripts. (Tutor Positions Only)**
- 2. If interested in tutoring English, please include a copy of a paper you have written. (Tutor Positions Only)**
- 3. If you are a work study student, please include a copy of your work study referral.**

I hereby acknowledge that all the statements on this application are true and complete to the best of my knowledge and belief. If employed, I understand that any falsification of this record may be considered cause for separation.

Signature: _____

Date: _____

Return this application to:
Upward Bound Program
1201 SAASB, University of California
Santa Barbara, CA 93106

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