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SANTA BARBARA

Office of the Vice Chancellor Student Affairs University of California Santa Barbara, CA 93106-2036 Phone: (805) 893-3651 Fax: (805) 893-5640

September 22, 2016

www.sa.ucsb.edu

Dear Applicant:

The Office of the Vice Chancellor for Student Affairs has a limited amount of money with which to cosponsor campus events and activities. Grants will rarely exceed \$300, and the funding committee will generally favor applications for events that are cross-cultural in nature or for speakers who invite provocative or difficult dialogues. In addition, proposals that have already been granted supplementary funding from other sources are preferable. As a general rule, requests for off-campus conferences and travel expenses will not be funded.

Please note that funding by the Office of the Vice Chancellor for Student Affairs does not represent endorsement or approval of an event or its content. The following statement must be included in any promotional materials or programs in which sponsors' names are listed: "Provision of funding by sponsors does not represent endorsement or approval of the event or its content."

Please fill out the attached application as completely as possible. Thank you.

Sincerely,

Margaret Klawunn

Vice Chancellor for Student Affairs

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Attachment

Application for Co-Sponsorship

Please complete all requested information and return this form with an itemized budget attached $\underline{at\ least}$ three weeks prior to your event date.

our name/title:	Today's Date:	
mail:		
Iailing address:		Phone:
SL Account number:		
urpose of Organization:		
vent title:		
lease describe the nature ar	nd focus of the event, as well as the goal and ta	arget audience: (use additional pages if
ecessary)		
Oate(s):	Time:_	
	Anticipated attendance (approx. #):	
dmission fee:	Total amount requested (from the V.C.	Student Affairs office):
lease describe your pron	notion and publicity plans:	
re you seeking other fundi	ng sources? If so, please identify and note amo	ount requested and confirmation status:
Vame:	Contribution: Requested	Confirmed
	received funding from the VCSA office in	n the past fiscal year (July-June) for
f so, how much?		

Program Budget Committee Use Only Estimated Expenses I. Contract Date:____ A. Speaker B. Performing Artist Approved C. Art Exhibit Funding Amount: II. Accommodations Funding is earmarked for:_____ Hotel **Sub-total** III. Food Sub-total IV. Travel A. Air Fare B. Train \$ C. Bus D. Cab E. Personal Car **Sub-total** Not Approved: V. **Publicity** A. Daily Nexus Reason for Denying Request: B. Copying Services \$ C. Local Media \$ D. Posters E. Banners **Sub-total** VI. **Equipment Rentals** A. _____ C. _____ Sub-total VII. Staff A. Security B. Police C. CSO's \$ D. Ushers \$ E. Ticket Sellers F. Other \$ **Sub-total** VIII. Facility Rental **Sub-total** IX. Other Sub-total

TOTAL